

RULES AND REGULATIONS

The name of the Society:

LAKSHMI EDUCATION FOUNDATION

1. Address of the main office of this society :

LAKSHMI EDUCATION FOUNDATION

3rd Floor, Nilgiri Mansion, Bhangagarh,

G.S Road, Guwahati-781005

2. Regd. Number : KAM/240/A-11/36 of 2008

3. Phone Number : 8136025483

4. Area of Opereation :

To achieve the objectives as mentioned below-

5. Objectives:

- a) To provide for and promote education and training in various fields of professional management and allied disciplines in such areas;
- b) To carry out conceptual and applied research in fields relevant to the development of business and industries;
- c) To carry out projects for advancement of science, art and literature by way of establishment of Institution(s) for achieving the objectives;
- d) To carry out projects for upliftment of the poor and economically backward classes of the society;
- e) To carry out projects for upliftment of the poor meritorious and brilliant students;
- f) To carry out all activities which will be necessary for maintaining the socio-economic upliftment of the humanity;
- g) To provide for common place for meeting of the members of the society for the purpose of discussion of common problems and take necessary decisions;
- h) To Advancement, promotion and spread of the education, Science, art, literature, software and humanity among the nation and to form the institution(s)/ establishment for achieving these objectives.
- i) To open Schools, Colleges, institutions , coaching centers for students.
- j) To arrange and undertake social services work or rural development work and/or to open such institution for the same.
- k) To grant assistance to widows, divorces, orphans and ~~such~~ poor and destitute girls in maintaining their lives and to make necessary home for them.
- l) Assist persons/animals victim of natural calamities and provide for their wellbeing
- m) To grant and assist or provide or render assistances for relief to animals and birds and to run Vetenary hospitals, Guasala or sanctuary for the same.

- n) To establish, construct, acquire namghar, society, bhawan, aushadhalaya , library etc. For the benefit of all communities irrespective of their caste, creed, sex and religion.
- o) To grant or provide assistances in developing farming, dairies, pollution free atmosphere and activities of such public utilities and to open institution for the same.
- p) To assist, grant and provide assistances for the development of games and sports for physical and mental development of human being and to open natural resort, clubs and sanitarium for the same.
- q) For achieving the above objects of the society, the society can raise funds by way of donations and subscriptions from different persons, trusts, body corporate or such other institutions inclusive of government bodies and also to carry out such trade which may be incidental to the objects of the society.
- r) To do all things that are incidental and conducive for attainment of all of the above objects or any of them.
- s) That the surplus of the society shall only be utilized to fulfill the objectives of the society for which it is formed, and in no case it shall be distributed among the members

5. Membership: The membership of the Society is open to any person who has attained the age 18, is of sound-mind, citizen of India but subject to the approval of the Governing Body of the society.

Note: If the membership is not approved by the Governing Body of the Society, the reason of refusal should be communicated to the person/applicant concerned.

6. Admission Fees and Subscription : The admission fees of the member is ~~id~~ Rs.2000/- per member with an annual subscription of Rs. 5000/- p.a. per member. However, the Governing Body can waive such fees as and when required.

7. Termination or cessation of membership : The Governing Body of the society shall have the powers to expel/terminate a member or/and members, from the membership of the above society, on the following grounds.

- a) On death
- b) On Written resignation,
- c) If found to be involved in any anti-social activities,
- d) If adjudged by any court of law to be a criminal offender,
- e) If found guilty by means of anti propaganda against of the Aims and Objects of the society,
- f) Failing to pay the subscription or contribution for three months,
- g) Failing to attend three consecutive meeting,
- h) If disregards Rules & Regulations or disobey the decisions of the Governing Body.

NOTE : The decision of the Governing Body regarding the termination from the membership of the society, shall be communicated to the member concerned.

8. Procedure of the General Body Meeting :

- a. Notice : Minimum 15 days notice shall be given to the member, before the date of General Body Meeting enclosing agenda specifying date, time place and issues to be discussed.
- b. Meeting : General Body Meeting shall be held once in every year regularly.

9. Quorum of the General meeting : There shall be no quorum.

10. Election procedure of the executive committee/ Governing body/ Managing Committee :

Filling up of Casual Vacancies : Any casual vacancy amongst the Governing Body, shall be filled by resolution passed by the Governing Body. Such Appointment (s) shall be confirmed by the general body in its next General Body Meeting.

Election : General body in its Annual Meeting will elect its President and all the office bearers and also the Executive Members of the Governing Body, after every three Years by secret ballot papers or by show of hands as the Election Officer may decide.

11. Short Description of the Governing Body :

At present there are 7 members in the executive body. Among them.

1) President	1 (one)
2) Vice President	1 (one)
3) Secretary cum Treasurer	1 (one)
4) Joint Secretary	1 (one)
5) Member	<u>3 (one)</u>
Total :	<u>7 (Seven)</u>

Strength : The Strength of the Governing Body (including office bearers and executive member) shall not be less than 7 and not more than 17.

12. The term of the Governing body : Term of every Governing body shall be three years.

13. Procedure of Re-election of the member of the Governing Body : In case any member of the society is expelled by Governing Body on the reason of Non-payment of the subscription, he can be readmitted, provided the member concerned pays all up to date dues with the permission of the Governing Body.

14. Procedure of the meeting of the Governing Body :

- a) Meeting : Governing body meeting shall be held once in three month regularly (or as and when the Governing Body of the society may decide from time to time)
- b) Urgent Meeting : The urgent Governing Body Meeting may be called by the 24 hours notice.

15. Quorum of the meeting of the Governing Body : There shall be no Quorum.

16. Expulsion of undesirable member : Any member who goes against the Rules and Regulations of the organization may be expelled from the organization.

17. Auditor : A qualified auditor will be appointed by the Executive body who shall audit the accounts of the Society at least once in a year and annual audit report will be submitted to the Registrar of Societies regularly.

18. Legal Procedure : According to the provision laid in the Section 6 of the Societies Registration Act, XXI of 1860 the Society may sue or may be sued in the name of the President or Secretary of the Society.

19. Dissolution : If necessary the Society may be dissolved and the properties remained after dissolution may be handled over according to provision laid down in Section 13 and 14 of the Societies Registration Act, XXI of 1860.

Certified to be the true copy of the Rules & Regulation of
“LAKSHMI EDUCATION FOUNDATION”

Signature of the three
Executive members

1.

2.

3.